

## **CONTINUING EDUCATION GRANTS AVAILABLE**

Board of Ordained Ministry  
Continuing Education Committee  
East Ohio Conference, United Methodist Church

- I. Grants will be made only for those academic pursuits and continuing education opportunities designed to increase skills or develop growth in Ordained ministry.
- II. Members in full connection in local church appointments in the East Ohio Annual Conference are eligible to apply. Those members of the East Ohio Annual Conference, whose special appointments beyond the local church are within the connectional structure (1300 – Within the Connectional Structure of United Methodism) of the United Methodist Church and who have no continuing education funds available to them from their employing institution or agency, may also apply.
- III. Continuing education grants are limited to a total of \$1,200 during a quadrennium.
- IV. Two Types of Grants are Available.

A. Major Grant:

1. An award of up to \$1,200 for any major program of academic pursuit culminating in a degree (i.e. DMin. or additional Masters) or certification (i.e., Church Administration, Christian Education, Music Ministry, etc.).
2. An ordained deacon or an ordained elder may apply for a major grant in the fifth calendar year following consecration/commission/ordination.
3. Major Grant Application Form may be submitted in January or any month thereafter of the fifth calendar year following ordination. Due to limited funds, applications will be processed in the order received.
4. A major grant will be awarded only if the application includes an acceptance letter from the academic institution. This letter must be on academic stationary and include the date accepted into the program, type of certification/degree to be obtained and then signed by the director of admissions. Send the letter with the application to:

Rev. Janice L. Coffman  
Coshocton Grace UMC  
1626 Marion Drive  
Coshocton, OH 443812  
740 622 1302  
E-mail: [rev.jan2@gmail.com](mailto:rev.jan2@gmail.com)

## Minor Grant

1. An award of up to \$400 is available for a continuing education event (i.e. Seminar, Lecture, or Conference) or Conference Special Educational Travel. The amount of the award may not exceed the actual cost of the event.
2. A deacon or elder may apply for a minor grant after June of the calendar year following his/her ordination. The Minor Grant Application Form should be submitted to:

Rev. Janice L. Coffman  
Coshocton Grace UMC  
1626 Marion Drive  
Coshocton, OH 443812  
740 622 1302  
E-mail: [rev.jan2@gmail.com](mailto:rev.jan2@gmail.com)
3. To determine CEU's (Continuing Education Units) for the continuing education activity contact the event sponsoring agency.
4. For an activity that has not been approved for CEUs, the application includes a section to request CEU credit for your participation.

## V. Exceptions

- A. Grants will not be made for continuing education events where the costs for matriculation, travel, room and board are provided by the local church or an agency of the Annual or General Conference.
- B. Those ministers within the following appointments beyond the local church categories are not eligible for continuing education funds.
  - 1400 – Extension Ministers
  - 1500 – Other Valid Ministries
  - 1600 – Appointed to Attend School
  - 1700 – Retired
  - 1800 – Sabbatical Leaves
  - 1900 – Leave of Absence
  - 2000 – Disability Leave
  - 2100 – Other Annual Conference
  - 2200 – Family Leave

- ## VI.
- Email notification will be sent to grant applicants Committee on Scholarships and Grants has acted. Checks will be mailed from the Conference office to the grant recipient using the address give on the application.