

Charge Conference Checklist

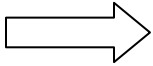
Look over the schedules posted online to see when you and your church's meetings are scheduled. The schedules have also been e-mailed to the pastors and churches. **Please mark your calendars!** We hope that you look at these charge conference forms as opportunities to tell your church's story of ministry and mission. ALL copies of these forms are available on the district website www.eocumc.com/tuscarawas under **Forms - Church Forms**. To access the charge conference schedules and checklist click on **Forms - Miscellaneous Forms**. These are essential tools that will help the superintendent and our connection as a United Methodist Church to be accountable.

If you do not have access to the forms on the website, call Stephanie at the district office and they will be mailed to you.

We would prefer that forms be e-mailed to tuscdistoffice@gmail.com or faxed to (330) 492-7818. They can also be dropped off to the district office. If you choose to drop them off, please call the office beforehand at (330) 492-7817 to make sure someone will be there. If you mail the forms please send them to:

Tuscarawas District Office
3500 Cleveland Avenue NW
Canton, OH 44709

Clergy Consultations

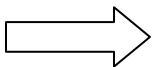


PASTORS — *Send to district office ONE WEEK before your Clergy Consultation with the DS.*

These are the tools that the Cabinet uses to make a missional match of clergy and churches, so be sure they are current.

- ___ Annual Profile (CPA)
- ___ Updated Long Term Profile (CPL)
- ___ Updated Clergy Personal Information Form

Pastor-Parish Committee Meeting with DS



PASTOR-PARISH RELATIONS COMMITTEE (PPR) — *Send these to the district office ONE WEEK before your meeting with the DS.*

The entire Pastor Parish Relations Committee is encouraged to attend the meeting with the District Superintendent. Remember, our pastors are appointed one year at a time and the profiles are the tools the Cabinet uses to make a missional match of clergy and churches. **Both forms are required.**

- ___ Local Church Annual Profile (LCPA)
- ___ Local Church Long Term Profile (LCPL)

Charge Conference

Forms due to district office ONE WEEK before meeting

- _____ Omnibus Form
- _____ 2019 Pastor Compensation Form (approved by Finance Committee and Administrative Board and signed by Pastor and PPR/Finance Chair)
- _____ 2019 Worksheet for Pension/ Disability Calculations (if applicable)
- _____ 2019 Housing Exclusion Form
- _____ Lay Servant Annual Report completed by Lay Servants and signed by pastor (if applicable)
- _____ Parsonage Inspection Form (if applicable)

**2019 budgets are due into the district office by
December 1, 2018.**