

YOUTH ANNUAL CONFERENCE HOUSING RESERVATION

Registration Opens March 5, 2018 and Closes May 23, 2018 (or when all housing options are filled).

*****PLEASE DO NOT SEND IN THIS FORM PRIOR TO MARCH 5th. ANY FORMS RECEIVED PRIOR TO MARCH 5, 2018 WILL BE PLACED AFTER ATTENDEES WHO FOLLOW THIS GUIDELINE. ADDITIONALLY, DO NOT FOLLOW UP WITH LAKESIDE BEFORE APRIL 1st TO CONFIRM YOUR HOUSING REQUEST. *****

CHURCH/GROUP NAME _____ DISTRICT _____

Church/Group Street Address _____

City: _____ State: _____ Zip: _____ Telephone: _____

GROUP LEADER: _____ Group Leader Telephone: _____

Email address: _____

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ATTENDEES: # Girls _____ # Boys _____
Female Adults _____ # Male Adults _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

ACCOMODATIONS REQUESTED (Please indicate 1st, 2nd, and 3rd choices):

Hotel Lakeside _____ Fountain Inn _____ Erie Guest House _____
Hilltop House _____ Hilltop Annex _____ Cabins _____

2018 CHARGE PER PERSON, PER NIGHT = \$24.00, PLUS THE APPLICABLE TAX (\$48 MINIMUM PER ROOM)

NIGHTS _____ X # ATTENDEES _____ X \$24.00 = TOTAL CHARGES _____ + Tax

Please Note: even if your group is tax exempt, you are still responsible for the 3% lodging tax. In order for you to correctly qualify for tax exempt status, the Lakeside Association must receive:

1. A copy of your current (2018) tax exempt certificate, and
2. Payment must be made with either your church's check, or church's credit card.

If these stipulations are not met, then we cannot consider your organization as tax exempt, and you must pay the total 10 % tax.

*****IMPORTANT! FINAL ATTENDEE NUMBERS ARE SET ON May 23rd, 2018. NO REFUNDS WILL BE GIVEN AFTER THAT DATE – NO EXCEPTIONS*****

PAYMENT BY: CREDIT CARD # _____ Expire mo/yr _____
Name on Credit Card _____

CHECK (if mailing this with a check, please indicate amount) \$ _____

SIGNATURE _____

DATE _____

PLEASE FILL OUT COMPLETELY, AND SEND TO:

YAChousing@lakesideohio.com

OR -- If paying by check

Mail to: The Lakeside Association, 236 Walnut Ave, Lakeside, OH, 43440, ATTN: Steve Koenig

SENDING THIS FORM DOES NOT GUARANTEE HOUSING

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Below this line for Lakeside use only

Confirmation Letter sent: _____ Special Check In Text _____

Reservation #: _____

Front Desk Clerk Initials _____