



## **Job Description: Choir and Music Director**

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*Music is a vital part of our worship experience, complimentary to the weekly message and a dynamic part of the life of our church. Our purpose at The United Methodist Church of Macedonia is to Love, Praise and Glorify God.*

### **Reports to:**

- Senior Pastor

### **Guiding principles:**

- Support our purpose to Love, Praise and Glorify God.
- Be an example of our principles: Humility, Grace, Prayer, Love, Compassion and Service.
- Have the vision and ability to coordinate the music ministry of our service to complement weekly message.
- Be passionate in enhancing our worship experience.

### **Job Responsibilities:**

Typical responsibilities, other responsibilities may be added when deemed appropriate:

- Lead Choir in musical selections that are performed during Sunday Worship. Conduct choir rehearsal, at least weekly, to prepare for Sunday's performance.
- Coordinate musical and choral arrangements in alignment with Pastor's sermon.
- Be flexible in the schedule for choir rehearsals, performances, meeting based on the time of year, Christian Holidays, availability of choir members and unforeseen/ unexpected issues or crisis such as COVID.
- Attend monthly Unified Church Board Meetings and present a report that should include joys, concerns, needs and any other information helpful to the board to support this ministry.
- Conduct rehearsals as necessary to prepare for services and other programs at our church.
- Identify and attract new members for Choir, Praise Team and Bell Choir.
- Work collaboratively with Praise Team Leader, Bell Choir Director and Organist to provide an engaging worship experience for our congregation.
- Work collaboratively with Director of Education in support of youth participation in musical programs, such as the Christmas Musical, Easter Musical, or other activities.
- Perform or direct other musical performances such as Cantata or Passion Play.

- Mentor, coordinate, recruit directors and evaluate Praise Team members, Handbells members, the Organist, Youth Choir and other musical groups.
- Plan summer music programs or performances when choir is not performing.
- Additional support as needed by the Senior Pastor.

**Minimum qualifications:**

- Preferred: Bachelor's Degree in Music, Music Education or similar qualification.
- At least two years' experience in Choral and Music direction.
- Flexible schedule.
- Possess a collaborative mindset in working with volunteers and strong work ethic.

**Employment status, compensation and benefits:**

- Part time position.
- Salary and benefits at the discretion of the Senior Pastor and Unified Church Board.
- Current salary is \$12,000 annually payable in 24 bi-weekly pays.
- Employee must show proof of COVID vaccination.
- Employee must agree to a criminal background check.