

## **CERTIFIED LAY MINISTER**

### **ANNUAL REPORT TO THE CHARGE CONFERENCE**

Initial Application or Request for Renewal



Report for year ending \_\_\_\_\_

#### **SECTION I: DATA ON THE CERTIFIED LAY MINISTER**

Name (Mrs. \_\_\_ Ms. \_\_\_ Mr. \_\_\_ ) \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_  
Name of District \_\_\_\_\_  
Name of Church \_\_\_\_\_  
Church Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Church Telephone \_\_\_\_\_

#### **SECTION II: STATUS OF THE CERTIFIED LAY MINISTER**

\_\_\_ **For initial application** as a Certified Lay Minister

1. Are you currently a Certified Lay Servant? \_\_\_ Yes \_\_\_ No (If no, stop here and use the Cert. Lay SERVANT form)
2. What year did you complete your Basic Course? \_\_\_\_\_
3. What year did you complete your Advanced Course for certification as a lay servant? \_\_\_\_\_
4. What was the title of your Advanced Course? \_\_\_\_\_
5. Which of the following required Lay Speaking courses have been completed?  
\_\_\_ Module 1: Call and Covenant for Ministry      \_\_\_ Module 2: The Practice of Ministry  
\_\_\_ Module 3: Organization for Ministry      \_\_\_ Module 4: Connection for Ministry

*(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)*

\_\_\_ **For recertification** as a Certified Lay Minister

1. What year did you first become certified as a Lay Minister? \_\_\_\_\_
2. Date of last review of CLM status: \_\_\_\_\_ Approved: \_\_\_ Yes \_\_\_ No
3. What year did you complete your last approved continuing education event? \_\_\_\_\_
4. What was the title of your last approved continuing education event? \_\_\_\_\_

*(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)*

#### **SECTION III: REQUEST OF THE CERTIFIED LAY MINISTER**

I request a recommendation from my pastor and church council or charge conference to become or continue as a Certified Lay Minister.

**For those not currently under assignment:**

\_\_\_ I request a ministry review by my church council/charge conference where my membership is held. *(every two years)*

**For those currently under assignment:**

\_\_\_ I request a ministry review by the church council/charge conference where I am assigned. *(every two years)*

Date \_\_\_\_\_ Certified Lay Servant/Certified Lay Minister \_\_\_\_\_

**SECTION IV: RECOMMENDATION OF THE PASTOR (for initial application)**

I recommend concurrence with the request of this person to become or continue as a Certified Lay Minister.

Date \_\_\_\_\_ Pastor \_\_\_\_\_

**SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE**

The church council/charge conference of \_\_\_\_\_ (church/charge)  
recommends the above person become or continue as a Certified Lay Minister.

Date \_\_\_\_\_ Church Council Chair \_\_\_\_\_

**SECTION VI: MINISTRIES OF THE CERTIFIED LAY MINISTER**

Please attach a copy of your initial/updated MUTUAL MINISTRY COVENANT with all signature, along with a summary of your current Ministry Review.

**SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE CERTIFIED LAY MINISTER**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

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**SECTION VIII: FEEDBACK BY THE CERTIFIED LAY MINISTER**

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? \_\_\_ Yes \_\_\_ No (If yes, please list those areas below.)

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*(Please be sure to indicate which question you are answering.)*

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