

Copies of report should be filed with the recording secretary, pastor, district superintendent, and chairperson, committee on finance.

THE UNITED METHODIST CHURCH

COMMITTEE ON FINANCE and CHARGE CONFERENCE

Report of the Annual Audit

The Committee on Finance is required to make provision for an annual audit of the records of all the financial officers (including financial secretary or church business manager and treasurers) of the church and all its organizations and shall report to the Charge Conference. Guidelines for handling of an accountability for funds can be found in the *Local Church Financial Records Handbook* and in *Guideline for Leading Your Congregation: FINANCE*.

_____ Church _____ Charge

_____ District _____ Conference

For the period beginning _____, _____, and ending _____, _____.

I. RECEIPTS, DISBURSEMENTS, AND BALANCES

Conference Charge # _____

(Round to nearest dollar.)

LOCAL CHURCH FUNDS (Use those applicable to your church.)	(a) Balance at Beginning of Period	(b) Cash Received and Recorded	*(c) Total Disburse- ments for Period (-)	*(d) Transfers + (-)	(e) Balance End Of Period
General Fund					
Benevolence Fund					
Building or Improvement Fund					
Board of Trustees' Fund					
United Methodist Women					
United Methodist Youth Ministries					
United Methodist Men					
Church School					
Other Organizations or Funds:					
Name: ASP					
Name: Memorials and Gifts					
Name: Pastor's Love Fund					
Name:					
Name:					
Name:					
Name:					
Total amount of cash in all church treasuries of the church					

II. RECOMMENDATIONS

III. The Auditing Committee has examined the accounts listed above; reviewed procedures of counting and accounting under the current *Book of Discipline*; has reconciled receipts and disbursements with bank deposits and bank balances; has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below.

Signature: _____
Auditor or Auditing Committee Chair

Date: _____

Prepared and edited by the General Council on Finance
and Administration and authorized as the official form for
this purpose.

Fund Balance Report 2013-2016