

**2023-24 Timeline for Fund I - Ministries and Missions (M&M)
Conference Benevolence Budget
12 Month Planning Process**

Date	Task or Deadline
June 2023 <i>Annual Conference</i>	Annual Conference establishes the 2024 budget for each conference board, council, or committee.
Oct 31, 2023	Deadline for each conference board, council, or committee to submit to the Connectional Ministries Office (CMO) requests for adjustments to details within their 2024 budget.
Nov 2023	CMO forwards the adjusted 2024 M&M budget with line-item details to the Council on Finance and Administration (CCFA) for approval. CMO distributes Evaluation Forms for funds received in 2023 as well as Application Forms for 2025 M&M Budget Development.
Dec 2023	Requests for December payments in excess of 10% of the 2023 annual budget will require an explanation of why payments were delayed until year end. Vouchers for 2024 monthly payments are submitted by CMO.
Jan/Feb 2024	Each conference board, council or committee sets its own deadline to receive 2023 Evaluations and applications for developing the 2025 M&M budget request.
Mar 1, 2024	Deadline for all 2023 Evaluations and 2025 Applications with budget recommendations to CMO.
Mar 15, 2024	Deadline for each conference board, council, or committee to submit a report for the pre-conference workbook, including information gathered from the 2023 evaluations.
Mar 2024	Director of Connectional Ministries presents a Ministries and Missions report and budget recommendation to the Conference Connectional Table (formerly CCOM).
Apr 2024	CMO forwards 2025 M&M budget requests to CCFA. CCFA creates a department level budget to be approved by the Annual Conference.
Jun 2024 <i>Annual Conference</i>	Annual Conference establishes the 2025 Budget.

NOTE: The Ministries and Missions budget is a request for shared giving Fund I dollars. Conference Advance Special Projects provide approval for mission projects to seek direct donations and ministry partnerships. Approval to become an Advance Special is a separate process which is administered by the Missions Awareness Committee. Conference Advance Special Project Applications can be approved throughout the year, but the annual renewal deadline is January 15.

Ministries and Missions Funding Forms and Advance Applications are available on the web at <http://www.eocumc.com/missions/funding-forms.html>