

Requirements for Local Pastor Interviews with the District Committee on Ministry

Effective July 1, 2014 *(Revised August 10, 2021)*

Annual Local Pastor Interviews

1. A. Each year, Local Pastors must submit a bulletin along with a manuscript or transcript of a sermon. These must be from the same service. Sermon outlines will not be accepted in lieu of a manuscript or transcript.

B. At the next dCOM interview following completion of the first year in ministry or the first full year of ministry in a new District, Local Pastors must submit a video of an entire worship service to the District Registrar in a format determined by the District.
2. Submit a written response (3-5 pages) to one Disciplinary Question from ¶324.0 in the 2016 Book of Discipline selected annually by the Conference Registrar for Local Pastors.
Assignments for this quadrennium:
2021-2022 - ¶324.9i (Nature/ Mission of the Church)
2022-2023 - ¶324.9e (Holy Spirit)
2023-2024 - ¶324.9j (UM Polity)
2024-2025 - ¶324.9f (Kingdom of God/Eternal Life)
3. Submit a Course of Study or seminary transcript that shows progress in meeting educational requirements in accordance with ¶318.1,2,3 in the 2016 Book of Discipline. Note that no transcript will result in no interview, which will mean discontinuance. Local Pastors are responsible to ask GBHEM or seminary to send their transcript to the dCOM Registrar.
4. Submit a Course of Study or seminary paper from the body of work you completed this year. If the candidate did not enroll in any course this year, write and submit a paper (no more than 5 pages) explaining why this requirement has not yet been addressed this year).
5. Submit your most recent Charge Conference Pastor's Report, providing a review, vision and direction of your church.
6. The dCOM will share with Local Pastors information about the Fellowship of Local Pastors (FAMLAP), contact information for the Conference Registrar, the Conference website which includes information on Pathways to Ministry, and contact information for the General Board of Higher Education and Ministry (GBHEM) in Nashville.

Interviews with Those Who Have Completed the Educational Requirements

1. At the very least those who have completed the Course of Study or their MDiv will be contacted personally, either by phone or in person, by a member of the DCOM before the pastor is recommended to have their license renewed.
2. There is no mandatory paperwork required unless the dCOM decides circumstances warrant it or a District Superintendent requests it.