

3R's Work Mission Safety Policies & Procedures

1. Group safety is a **high concern** for 3 R's work mission members.
2. Pay **careful attention** to instructions given to you.
3. **Follow the instructions** on the worksite.
4. You must be at least **18 years of age to use power tools** . Do not use a power tool unless you have experience or other adult supervision.
5. **Any tool** can cause harm. Common things to remember include: (a) Do not leave rakes, shovels, etc. with ends pointing up; (b) Watch where you lay tools; (c) Never throw or toss tools.
6. **No one** is to climb up a ladder without someone at the base making sure that the ladder is secure.
7. Each group is to take a **first aid kit** with them to the worksite.
8. **Wear** jeans, work shoes, and use gloves on the worksite. Knee-length shorts are acceptable.

Absolutely **NO OPEN-TOED SHOES** on the worksite.
9. Drink **plenty of water** while at the worksite, especially on hot days.
10. Use **sunscreen**.
11. Make sure you **rest** during break times to regain your strength.
12. If you **feel uncomfortable** doing a certain task, let the group leader know.
13. Realize that persons can have accidents. If an accident should occur (even something you think is small), alert your project supervisor and group leaders **immediately**.
14. Take **no** unnecessary risks.
15. Keep safety at the very front of everything and anything you do.

[Please make sure each participant receives a copy of this sheet.]